



PTA NEWSLETTER

AUGUST 2016 NOTICES



PTA TREASURER NEEDED

Our PTA are currently looking for a new treasurer.

This could be a parent or friend or family member who has an interest in our school.

The main duties are maintaining an excel spreadsheet of our income and expenditure and making a brief report of this at each meeting (usually once or twice a term), setting up any payments to school, and keeping our receipts in a useful order. It is not an onerous task as we don't have a lot of transactions but it is crucial to us being able to continue as a group. If you are able to help us out then please contact Annette on (03) 981 1309

DATE OF OUR ANNUAL GENERAL MEETING.

This is where we report on our activities for the last 12 months and elect our committee members for the next 12 months.

MORNING of MONDAY 5TH SEPTEMBER: 9.30 am AT SCHOOL.

ALL WELCOME.

